

Checklist – Renewable Energy Feasibility Permit Application

Hydrogen and Renewable Energy Act 2023



Government of South Australia
Department for Energy and Mining



The key requirements for a permit application are set out in the *Hydrogen and Renewable Energy Act 2023* (HRE Act), Hydrogen and Renewable Energy Regulations 2024 (regulation), and relevant determinations made by the Minister. For currency, the applicant should have regard to the latest version of these when preparing a permit application.

Permit application requirements	Reference
Manner and form of application	
<input type="checkbox"/> In letter form	Determination
<input type="checkbox"/> Addressed to the Minister for Energy and Mining	Determination
<input type="checkbox"/> Letter states that it is an application for a renewable energy feasibility permit pursuant to section 8(3) of the Act	Determination
<input type="checkbox"/> Addresses the requirements of and is accompanied by the information prescribed by section 8(3) of the HRE Act and regulation 5 of the Hydrogen and Renewable Energy Regulations 2024	Determination
<input type="checkbox"/> Letter is signed by a person duly authorised to make an application on behalf of the applicant	Determination
<input type="checkbox"/> Letter and accompanying information to be provided in electronic format (PDF or equivalent)	Determination
Other information to include	
<i>Applicant information</i>	
<input type="checkbox"/> The full name, business address and telephone number of the applicant	regulation 5(a)
<input type="checkbox"/> Letter includes the ABN/ACN of the applicant (if applicable)	Determination
<input type="checkbox"/> if the application is being made by more than 1 person—information regarding the interest that each person will have in the permit (which may be expressed as a percentage)	regulation 5(c)
<input type="checkbox"/> The name, email and telephone number of a person who can be contacted about the application	regulation 5(b)

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Application area sought

- | | | |
|--------------------------|---|-----------------------------------|
| <input type="checkbox"/> | An application for a REFP must identify the area or areas in respect of which the permit is being sought by way of a coordinate description expressed in degrees of longitude and latitude, in accordance with the Geocentric Datum of Australia 2020, and if available, cadastral boundaries | regulation 3(b) and Determination |
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Proposed activities

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| <input type="checkbox"/> | A description of the activities proposed to be undertaken under the permit, including a map showing the location at which each activity is proposed to be undertaken | regulation 5(d) |
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Work Program

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| <input type="checkbox"/> | Is accompanied by a proposed work program as required by Schedule 1 to the Regulations | Determination, Section 4(1) definition of work program part (a) |
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Technical, operation and financial information

- | | | |
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| <input type="checkbox"/> | A statement outlining the technical, operational and financial capabilities available to the applicant for the purposes of undertaking activities under the permit | regulation 5(e) and 6 |
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To note - the information provided will be used by the Minister to make an assessment against the requirements of regulation 6

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| <input type="checkbox"/> | How data obtained from undertaking the proposed feasibility activity (including from the use of equipment used in undertaking a feasibility activity) will be captured, stored, analysed, progressed, actioned and reported | regulation 5(f) |
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| <input type="checkbox"/> | The manner in which the holder of the permit will undertake construction and placement of equipment intended to be used for undertaking the proposed feasibility activity; | regulation 5(g) |
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Right or interest in land

- | | | |
|--------------------------|--|-----------------|
| <input type="checkbox"/> | If the applicant has, or will acquire, a right or interest in respect of land comprising the proposed permit area sufficient to undertake the feasibility activity to be authorised under the permit—such evidence as required by the Minister that the applicant has, or will acquire, that right | regulation 5(h) |
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Native title

- | | | |
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| <input type="checkbox"/> | if any part of the proposed permit area comprises native title land that is the subject of a native title declaration or is within the area of a claim that is registered in a native title register—a statement outlining any native title agreement that is in place, or the manner in which the applicant proposes to negotiate such an agreement | regulation 5(i) |
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Contraventions of designated Acts

- | | | |
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| <input type="checkbox"/> | a statement outlining any contravention by the applicant of a provision of a designated Act in connection with activities undertaken by them within the preceding period of 5 years that resulted in— <ul style="list-style-type: none">(i) the revocation or suspension of an authority to undertake an activity; or(ii) a prosecution for an offence; or(iii) (iii) the imposition of a penalty by a court; or(iv) (iv) the issuing of a notice, direction or order that required the suspension or discontinuance of any activity or the rectification of any harm to the environment or the rehabilitation of any land, place or other aspect of the environment | regulation 5(j) |
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Commercial or sensitive information

- | | | |
|--------------------------|---|--|
| <input type="checkbox"/> | Any commercial or sensitive information provided as part of an application is marked accordingly* | |
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Prescribed fee

- | | | |
|--------------------------|--|-----------------|
| <input type="checkbox"/> | Must be accompanied by the prescribed fee. | section 8(3)(d) |
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* Please note that the HRE Act provides for the inspection of permit applications. Any commercial or sensitive information provided as part of an application should be marked accordingly.

Disclaimer. This document only relates to regulatory requirements under the HRE Act. While every attempt has been made to ensure that the information in this document is accurate, the requirements for individual circumstances may vary. As such this document should be used for guidance purposes only. Applicants are advised to seek independent advice tailored to their individual circumstances, to ensure all requirements are met for their specific project.