

Annual Water and Wastewater Reporting in SWIM

Guidance for water industry entities in South Australia

This fact sheet provides an overview of annual reporting requirements for South Australian water and wastewater service providers using the Statewide Water Information Management (SWIM) system. It explains what needs to be reported, key dates and where to find resources.

SWIM is a reporting platform developed by qldwater (the Queensland Water Directorate) to streamline state and federal water data reporting.

What is SWIM?

SWIM has been successfully used in Queensland since 2007-08. It allows service providers to submit data once per year, which is then distributed to relevant agencies in the correct format.

The Office of the Technical Regulator (OTR) supports the use of the SWIM Annual Data Tool for water industry entities in South Australia.

The benefits of the SWIM Annual Data Tool include:

- one system for multiple reporting requirements, making it easier to meet data reporting obligations from various agencies.
- data is submitted once per year into SWIM, which is then distributed to the appropriate department at the right time and in the required format.
- regularly updates to reflect current indicators and definitions to ensure correct data is provided each year.
- in-built Quality Assurance (QA) and Quality Control (QC) to improve data quality.

In South Australia, SWIM includes annual reporting requirements for:

- National Performance Report (NPR)

- OTR Safety, Reliability, Maintenance and Technical Management Plan (SRMTMP) Annual Internal Audit Checklist
- Australian Bureau of Statistics (ABS) Water Supply and Sewerage Services Survey
- SA Health Wastewater Annual Reporting (excluding water quality data)

Qldwater has developed and published several SWIM resources, including recorded training videos, Web Admin Tool, Annual Data Tool User Manual and indicator definition information. These resources can be accessed via the [qldwater website](#).

Note: this fact sheet focuses on NPR and OTR reporting requirements that are coordinated by the OTR. For further information on ABS and SA Health Wastewater reporting, please contact the agencies directly.

ABS: steven.may@abs.gov.au

SA Health Wastewater:
healthwastewatermanagement@sa.gov.au

National Performance Report (NPR)

The NPR framework supports commitments made by states and territories under the National Water Initiative, to report publicly and independently on the performance of water utilities. The NPR is published annually and prepared independently by the Bureau of Meteorology (BoM) and state and territory governments.

Contact the Office of the Technical Regulator for more information

Online otr.sa.gov.au

Email dem.otrwsinfrastructure@sa.gov.au

Phone (08) 8226 5500



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Since July 2021 the OTR and the Department for Environment and Water have been Jurisdictional Coordinators for the NPR. The OTR is responsible for operational aspects such as assisting with data coordination, auditing and participation in Technical Reference Group meetings and framework reviews.

The NPR indicators cover contextual information, water resources, finance and pricing, assets and operations, public health, environment and customer performance.

Who reports to the NPR?

- service providers with 10,000+ connections report on the full set of NPR indicators
- service providers with less than 10,000 connections report on a subset of the NPR indicators
- the BoM publishes various resources to assist service providers with their reporting requirements, these include:
 - NPR Framework performance indicators and definitions handbook
 - release notes explaining changes
 - guidance memos with key information for the reporting year

NPR updates, resources, reports and datasets can be accessed via the [BoM website](#).

SRMTMP Annual Internal Audit Checklist

All water industry entities are required to comply with their approved Safety, Reliability, Maintenance and Technical Management Plan (SRMTMP) and conduct annual audits to demonstrate compliance with the plan for the previous financial year. The results of these audits through completion of the annual internal audit checklist must be reported to the OTR through the SWIM system.

The OTR has various resources and information available on otr.sa.gov.au relating to South Australian reporting requirements, including:

- SRMTMP guidance document and annual reporting information
- NPR information relevant to SA such as links to resources, historical information and FAQs
- information on SWIM and key dates for reporting.

Key Information and Dates

- Annual reporting data collection period: 1 July to 30 June each year.
- SWIM Annual Data Tool opens 1 July and submission deadline is 1 October each year (for reporting the previous financial year data).
- OTR undertakes data validation in October and may request that you review and/or update identified data anomalies. The NPR data submission deadline to BoM is 31 October each year.

Need Assistance?

For queries or issues with reporting requirements you can contact the OTR at:

- Emily Lohmann, NPR Coordinator via emily.lohmann@sa.gov.au
- OTR Water & Sewerage Infrastructure via dem.otrwsinfrastructure@sa.gov.au

For any SWIM system related issues, you can contact qldwater at:

- David Scheltinga, SWIM Manager via email dscheltinga@qldwater.com.au
- Submit an online [SWIM IT support form](#)

Tip: Bookmark these links and set calendar reminders for key dates.

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